Objectives

- Share staff and membership expertise on NCAA Division I Academic Performance Program (APP) Data Collection.
- Develop strategies for efficiently submitting accurate data.

Overview

- APP.
  - NCAA Division I Academic Progress Rate (APR)/Academic Performance Census Date (APC) Data Submission.
    - Updates
    - Common issues and case studies
    - Best practices
  - Adjustments and Corrections.
    - Updates
    - Common issues and case studies
    - Best practices
APR and APC

What is the APR?
Rate that provides term-by-term snapshot of eligibility and retention. Submitted in APP Portal.

Calculation
- Points awarded for both eligibility and retention.
- Toted over most recent four years.

What for?
- Used to determine eligibility for postseason, APP penalties and public recognition.

APP Data Collection Timeline

Data Submission Phase
(Due six weeks after first day of classes)

Verification Phase
(NCAA staff)

Correction/Adjustment Phase
(14 calendar days to submit)

Penalty Waiver Phase
(14 calendar days to submit)

Final Submit
(email sent to chancellor or president)
APR/APC Updates

- New academic portal.
- NCAA Division I Committee on Academic Performance approved elimination of financial aid data reporting.
  - Originally collected to ensure financial aid information was available for possible penalties.

APR and APC Data Submission: Common Issues

Data Submission Issues

- Track and cross country cohorts.
- Multisport student-athlete (SA)s.
- Exhausted eligibility.
- Notes section.
Track/Cross Country APR Cohorts

- Cross country and indoor and outdoor track and field have separate APR.
- Cohort comprised of SAs who receive athletics aid in any of the three sports and are on each respective team’s varsity roster as of the first date of competition of the championship segment.
- Don’t offer aid? Then cohort is comprised of recruited SAs who are on the roster as of the first date of competition.

<table>
<thead>
<tr>
<th>Sport</th>
<th>Received Aid (or recruited)</th>
<th>On Roster as of First Competition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cross Country</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Indoor</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Outdoor</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Case Study #1

- In which cohorts does this SA belong?

SA belongs in indoor and outdoor track cohorts.

Is the SA entered correctly below?

- No, to be included in the cohort, the SA must be reported as receiving aid in that sport.
Indicate “Received Aid” as “Yes” for each sport, if the SA meets the cohort definition for that sport.

Review squad APR report to ensure correct prior to submission.

Warning: “Receives aid in one men’s track sport that they participate in, but not all the others.”

Multisport SAs

- Should only be in cohort in which their aid counts.
  - Exception: Cross country and track.
  - Use Figure 15-3 for guidance.
  - Different than federal hierarchy used for NCAA Division I Graduation Success Rate (GSR).

Case Study #1

- We have an SA on athletics aid who competed in volleyball and softball.
- Which sport should we report her for APR purposes?

**Volleyball**
Exhausted Eligibility

Cohort definition:

1. Received athletics aid; and
2. Enrolled full time as of fifth week of classes or official census date, whichever is earlier.

Legislated exceptions and less than full-time enrollment.

SAs beyond five years full-time enrollment and have exhausted eligibility not included in cohort.

Noncounters who meet cohort definition included in cohort.

Medical noncounters.

Fifth-year SAs.

Notes Section

During verification phase, warnings are reviewed by NCAA staff.

Staff may contact you regarding warnings.

Additional review may be avoided by noting rationale for warning.

e.g., percent-of-degree, earned zero hours, GPA is zero, etc.
Data Submission: Scenarios

Common Questions
- Graduation and retention.
- Legislated exceptions.
- Impermissible financial aid.

Case Study 1: Graduation and Retention
- Men's basketball SA graduates in December. Continues as a graduate student in the spring, but does not pass six hours and is not retained.
- How should he be reported?
- Once SA graduates, he is always awarded retention point.
  - Fall: 2/2
  - Spring: 1/2
Case Study 2: Legislated Exceptions

- SA in cohort for fall term. Uses final academic year exception to meet six-hour rule.
- After fall, SA leaves institution without graduating to pursue professional athletics opportunity.
- Is the SA eligible for automatic professional departure adjustment?
- No, SA did not meet the conditions of legislated exception. SA would be a 0/2.

NCAA Bylaw 14.1.7.2.1.3

Case Study 3: Impermissible Financial Aid

- Freshman SA learns that SAT score is invalidated during fall term. Invalidated score makes SA a nonqualifier. SA impermissibly received athletics aid during fall term.
- Should SA be included in cohort?
- No, cohort should only include SAs who permissibly receive financial aid.

APP Manual Appendix A Page No. 1

Delayed-Graduation Points
Delayed-Graduation Point

- “Bonus” point (1/0) awarded in term when former SA graduates.
- Restores lost APR point.
- Point received in sport(s) reported.
- May request for any year in current multiyear APR cohort.
- If lost point was adjusted, no delayed-graduation point may be awarded.

Case Study 1

- We transitioned to Division I four years ago. Former SA lost a point in her last term during the year prior to us reporting APR data. SA graduated in current year and cannot be included in cohort.
- Can we award SA a delayed-graduation point?
- Yes, SA graduated in current multiyear cohort, lost a point in last term and cannot be included in current cohort.
Case Study 2

- We had a women's golf SA who left our institution two years ago due to the incapacitating illness of her father. We had the retention point adjusted at that time.
- SA returned in Spring 2013 and graduated.
- Can we award SA a delayed-graduation point?
- **No, since the lost point was adjusted, there is no lost point to restore.**

Best Practices

- Start early – when portal opens midsummer.
- Develop data submission calendar.
- Include multiple staff members to check for errors and develop institutional knowledge in case of turnover.
- Review sport reports with coaches for errors and possible adjustments/delayed-graduation points.
- Develop a tracking chart and share with registrar annually.

Data Submission: Best Practices
Data Submission: Best Practices

- Delayed-graduation points: Have flag for former SAs who return to institution in university student administration program (e.g., Banner, Peoplesoft).
- Delayed-graduation points: Develop outreach program to find former SAs who are interested in pursuing graduation.

Corrections and Adjustments

Correction vs. Adjustment?

**Correction**
- Fix error or add new information.
- Documentation not required.
- May be requested for any year.
- Requested through APP Portal.

**Adjustment**
- Request to discount lost eligibility or retention point.
- Must provide documentation.
- May be requested for any year in multiyear APR cohort.
- Requested through Legislative Services Database for the Internet Waiver Portal; processed by staff.
Case Study: Correction or Adjustment?

- We incorrectly entered SA's GPA.  
  - Correction.

- SA did not earn eligibility point, but suffered incapacitating illness during term.  
  - Adjustment.

- SA not awarded retention point, but qualified for a missed-term exception.  
  - Correction.

Automatic Adjustments

- Documentation maintained on campus for:
  - Allowable exclusions.
  - 2.6 GPA transfer to another four-year institution.
  - Professional athletics departure.
  - Medical-absence waiver.
  - Missed-term exception.

Adjustment Updates

- New academic portal.

- Significant increase in number of requests submitted during 2012-13.

- The Committee on Academic Performance approved education-impacting disability and international competition language updates to directive.
Adjustment Directive

- Mitigating circumstances surrounding SA must be beyond control of SA and/or institution.
- Contemporaneous documentation required.
- Approval of adjustment request removes lost points from numerator and denominator.

Case Study 1

- Facts: SA earned eligibility point in fall while suffering from a mental health disorder. SA sought treatment for disorder and did not return to institution in spring.
- Documentation: Transcript, letter from SA’s coach, letter from team physician confirming mental disorder diagnosis.
- Staff decision: Deny, insufficient documentation.
- Reconsideration: Letter from treating psychiatrist confirming SA sought treatment at conclusion of fall term and could not return to institution.
- Staff decision: Approve.
Case Study 2

- Facts: SA falsified application to institution. Once discovered, SA was dismissed from institution.

- Documentation: Falsified application, police report, copy of institution's policy, statement from institution.

- Staff decision: Deny, within control of SA.

Adjustment Best Practices

- Keep a spreadsheet to track lost APR points as they occur.

- Obtain documentation when the SA leaves or has something impact academic performance.

- Review spreadsheet with coach, advisor, etc. - they may be aware of possible adjustments.

- Review lost points from previous cohorts to find possible adjustment requests.
Resources

NCAA staff:

- Greg Dana
gdana@ncaa.org
  - APP data reviews.
- Maria DeJulio
mdejulio@ncaa.org
  - GSR
  - Integrated Postsecondary Education Data Systems
  - Corrections
  - Data-related issues.

NCAA staff:

- Anne Rohlman
arohlman@ncaa.org
  - Data-related issues
  - APR and GSR deadline extensions and reinstatement for championships
  - Requests for alternative definition of cohort
  - APR adjustments
- Katy Yusk
kyusk@ncaa.org
  - Level-One, -Two and -Three penalties and postseason ineligibility waivers.
APP Table Hours
Data/Waivers/Plans

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Time</th>
</tr>
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<tbody>
<tr>
<td>Wednesday</td>
<td>9 - 11 a.m.</td>
<td>2 - 4 p.m.</td>
</tr>
<tr>
<td>Thursday</td>
<td>9 - 11 a.m.</td>
<td>1 - 4 p.m.</td>
</tr>
</tbody>
</table>

Room: Atlanta - Cottonwood
      San Diego - Harbor E

Questions?

NCAA Division I
Academic Performance Program

Data Collection:
Institutional Best Practice Dialogue

Binh Nguyen
Anne Hofmian