Division I Academic Certification: Progress Toward Degree and Two-Year/Four-Year College Transfers
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Objectives

• Identify legislation fundamental to NCAA Division I progress toward degree (PTD) and transfer certification.

• Apply legislation to real world examples.

• Establish best practices.

PTD

Overview

• Basic requirements.

  • Good academic standing (NCAA Bylaw 14.01.2).

  • Credit-hour requirements (Bylaw 14.4.3.1).

  • Percentage-of-degree requirements (Bylaw 14.4.3.2).

  • GPA requirements (Bylaw 14.4.3.3).
Transfer Certification
Overview
• Determining transfer status.
• Types of transfers and requirements.
  • Two-year, four-year and 4-2-4 transfers.
• Transfers and other applicable legislation.
  • PTD requirements.
  • One-time transfer exception.
  • Financial aid.

PTD
Bylaw 14.4.3
Designed to move SA toward graduation within five years of full-time collegiate enrollment.
Ensures SA is functioning as a SA during each academic year.
Exceptions and waivers are available.

Good Academic Standing
Bylaws 14.01.2 and 14.01.2.1
• Determined by the institution for all students.
  • “…good academic standing shall be a standard at least as demanding as the minimum standard applied to all students in order to participate in extracurricular activities at that institution.”

August 9, 1995 interpretation
PTD Requirements

- Credit-hour requirements.
  - Term vs. academic year.
  - Six-hour requirement each term.
  - 18-/27-hour requirement each academic year.
  - First year only: 24-/36-hour requirement.

- Percentage-of-degree requirements.

- GPA requirements.

| 40/60/80 | 90/95/100 |

Credit-Hour Requirements

Bylaw 14.4.3.1

- Term requirement. Does not apply to part-time terms.

- Triggered if enrolled in any part of the regular academic year.
  - Cannot use summer hours, can use intercession, "J" terms, etc.

- First-year requirement.
  - Must complete prior to second year of enrollment.
  - Credit can apply to any degree.
  - Can use summer prior and after first year of enrollment.

Case Study: Credit-Hour Requirements

$\frac{1}{n} \sin x = ?$

$\frac{1}{n} \sin x = \sin x = \sin x = 6$
Case Study: Credit-Hour Requirements

Bylaw 14.4.3.1

SA has completed his freshman year and enrolled full time each term.

<table>
<thead>
<tr>
<th></th>
<th>Fall 2012</th>
<th>Spring 2013</th>
<th>Summer 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours</td>
<td>Six hours</td>
<td>12 hours</td>
<td>Six hours</td>
</tr>
</tbody>
</table>

Did SA meet the credit-hour requirements to be certified eligible for fall term?

- **Six-hour requirement**: Earned 12 credit hours his previous full-time term.
- **18-/27-hour requirement**: Earned 18 credit hours during fall and spring terms.
- **24-/36-hour requirement**: Earned 24 hours during first year of enrollment.
- **Football SA? Meet an exception?**

Remedial Courses

Bylaw 14.4.3.4.4

- May only count six hours of remedial credits toward credit-hour requirements.
- May only count if completed during first academic year of enrollment.
- Courses are not applicable toward a degree, so may not be used in percentage-of-degree calculations.
Case Study: Remedial Courses

Bylaw 14.4.3.4.4

First-year SA earned the following grades:

<table>
<thead>
<tr>
<th></th>
<th>Fall 2012</th>
<th>Spring 2013</th>
<th>Summer 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 101: D</td>
<td>D (Rem)</td>
<td>ENG 102: B</td>
<td>ENG 101: C</td>
</tr>
<tr>
<td>PSY 120: F</td>
<td></td>
<td>BIO 106: C</td>
<td>MATH 100: C</td>
</tr>
<tr>
<td>BIO 104: F</td>
<td></td>
<td>SOC 210: C</td>
<td></td>
</tr>
<tr>
<td>HIST 114: B</td>
<td></td>
<td>MATH 025: C</td>
<td></td>
</tr>
<tr>
<td>6 hours</td>
<td>12 hours</td>
<td>6 hours</td>
<td></td>
</tr>
</tbody>
</table>

Did SA meet the credit-hour requirements to be certified eligible for 2013 fall term?
PTD Requirements

Bylaw 14.4.3.2

- Based on SA’s full-time terms of enrollment.
  - Before start of third year: 40%.
  - Before start of fourth year: 60%.
  - Before start of fifth year: 80%.

Percentage-of-Degree Calculation

Steve is driving his car. He is travelling at 60 feet/second and the speed limit is 40 mph. Is Steve speeding?

He could find out by checking his speedometer.
**Percentage-of-Degree Calculation**

Bylaw 14.4.3.2

\[
\frac{\text{Hours earned. (applicable to designated degree)}}{\text{Hours required. (based on designated degree)}} = \% \text{ of degree}
\]

**Case Study: Percentage-of-Degree Calculation**

\[
\frac{73 \text{ (degree applicable hours completed)}}{122 \text{ (degree hours required)}} = 59.8\%
\]

- This SA has not completed 60% of the degree.
- Do NOT round up for any PTD requirements.

**Degree Credit**

Bylaw 14.4.3.1.7

- During SA’s first two academic years, credit-hour requirements may be satisfied with credit hours that apply toward ANY degree at the institution.
- At the start of third year of enrollment, all credits used to satisfy PTD credit-hour requirements must count toward designated degree, they must be “degree applicable”. 
Degree Applicability

But what is "degree applicability?"

Hours completed must do BOTH to be considered degree applicable:

- Increase the number of degree applicable hours; **AND**
- Reduce the number of hours remaining to graduate.

Degree Applicability

Numerator

Hours earned that fit within degree.

Denominator

Minimum hours required to earn degree.

Degree Applicable Hours = 48

Min. Hours Remaining = 72

120-hour degree

• 90% entering second year of collegiate enrollment.
• 95% entering third year.
• 100% entering fourth year and later.

PTD Requirements

- Credit-hour requirements.
- By term and academic year.
- Percentage-of-degree requirements.
- GPA requirements.
GPA Requirements
Bylaw 14.4.3.3
• GPA requirement based on minimum GPA required for graduation at your institution.
• Must meet GPA benchmarks before the start of each regular academic term (based on full-time terms):
  • Before start of second year – 90%.
  • Before start of third year – 95%.
  • Start of fourth year and beyond – 100%.
• Transfer SAs.
90% 95% 100%

Case Study: GPA
Women's basketball SA enrolled and has completed three full-time terms. Institution's minimum GPA requirement for graduation is 2.000.

<table>
<thead>
<tr>
<th></th>
<th>Fall 2011</th>
<th>Spring 2012</th>
<th>Summer 2012</th>
<th>Fall 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>GPA</td>
<td>1.800</td>
<td>1.700</td>
<td>2.000</td>
<td>1.900</td>
</tr>
</tbody>
</table>

Remember to certify GPA each term.
• Does SA meet GPA requirement after spring 2012?
  • Is she eligible for fall 2012?
  • Yes
Best Practices

- Broad-based participation. Include campus advisors, compliance, academic support, registrar, etc.

- Eligibility spreadsheet to provide overview by team (include specific details related to eligibility requirements).

- Individual eligibility folders for each SA to provide supporting documentation throughout academic career.

- Give projections, in writing, to coach, SA, etc.

Case Study: Everything Now

Third-year SA pursuing a 120-hour biology degree. Institution requires 2.00 GPA for graduation.

<table>
<thead>
<tr>
<th>Credit-hour requirements</th>
<th>Percentage-of-degree requirements</th>
<th>GPA requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2010-11</td>
<td>12</td>
<td>9</td>
</tr>
<tr>
<td>Spring 2011-12</td>
<td>13</td>
<td>9</td>
</tr>
<tr>
<td>Summer 2012-13</td>
<td>8</td>
<td>7</td>
</tr>
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Credit-Hour Requirements

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<td>7</td>
</tr>
</tbody>
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- First year only: 24-/36-hour requirement.
- Yes.
- Six-hour requirement each term.
- Yes.
- 18-/27-hour requirement each academic year.
- Yes.
### Percentage-of-Degree Requirements

- 40% entering third year of collegiate enrollment.
  - 120 * 40% = 48
  - Yes.
- 60% entering fourth year of collegiate enrollment.
  - 120 * 60% = 72
  - ?

### GPA Requirements

- 90% entering second year of collegiate enrollment.
  - Yes.
- 95% entering third year of collegiate enrollment.
  - Yes.
- 100% entering fourth year of collegiate enrollment.
  - ?

### Case Study: Everything Now

**What should you tell your SA and coach?**

- Needs to meet six-hour rule.
- Needs to meet 18-hour rule.
- SA must meet 60% entering fourth year of enrollment.
- Needs 15 hours in spring and summer to meet percentage.
- SA must have 100% or 2.000 GPA entering fourth year of collegiate enrollment.
TRANSFER CERTIFICATIONS

Evaluating Transfers for Applicable Legislation

Determining the start of initial full-time enrollment.

Did the SA:

- Register as a full-time student for a regular term?
- Attends a class or classes on the first day.

Bylaw 14.2.1.1

Evaluating Transfers for Applicable Legislation

- If yes to both, SA has triggered.
- Initial full-time enrollment; AND
- Use of a term for PTD purposes.
  - Six-hour rule.
  - 24-hour rule.
  - 40/60/80.
Evaluating Transfers for Applicable Legislation

- Important things to remember:
  - SA's transcript does not necessarily tell the whole story.
  - Knowing initial full-time enrollment sets the basis for more than just transfer and PTD.
  - Start of five-year clock.
  - Application of new legislation (e.g., two-year transfer standards).

Evaluating Transfers for Applicable Legislation

- If not enrolled full-time, the other ways a SA can trigger transfer status.
  - Reporting for regular squad practice.
    - Prior to the beginning of a semester or quarter.
  - Practiced or competed while enrolled less than full time; or
  - Received institutional financial aid while attending a summer term.

Evaluating Transfers for Applicable Legislation

- Possible to trigger transfer status without triggering initial full-time enrollment or a PTD term of enrollment.
- Use your resources when trying to find transfer status:
Types of Transfer Requirements

**Division I Transfers**

- 2-4 Transfers
- 4-2-4 Transfers
- 4-4 Transfers

Two-Year College Transfers

**YOU ARE A QUALIFIER?**

Tell me more about how you never took the SAT.

2-4 Transfers – Financial Aid, Practice and Competition

<table>
<thead>
<tr>
<th>Qualifier</th>
<th>Not a Qualifier</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum one full-time term attended. Average of 12 hours transferable per full-time term. (e.g., three terms = 36 transferable) 2.500 GPA on transfer credit.</td>
<td>Graduate from two-year college. Minimum of three full-time terms attended. Minimum 48-semester or 72-quarter hours transferable. Six/eight hours transferable English, three/four math, three/four science. 2.500 GPA on transfer credit.</td>
</tr>
</tbody>
</table>
2-4 Transfers – Financial Aid and Practice

Qualifier
Earns aid and practice via qualifier status.

Not a Qualifier
Graduate from two-year college. Minimum three full-time terms attended. Minimum 48 semester or 72 quarter hours transferable. Six/eight hours transferable English, three/four math, three/four science. 2.000 GPA on transfer credit.

2-4 Transfers Requirements

Qualifier
Limit of two hours physical education activity.* Excess hours removed from transfer total AND GPA calculation.

Not a Qualifier
*Physical education/education degree at certifying institution exception.

2-4 Transfer Not a Qualifier

Hours Earned in the Summer

Summer Limits.
No more than 18/27 hours total.
No more than nine/13.5 hours in the summer prior to transfer.
Effects 48/72 core-course requirement.
Case Study 2-4 Nonqualifier
Shoop from Southern California.

- A program-defining player.
- A nonqualifier.
- In his fourth semester at a two-year institution in Orange County.
- On track to graduate with an Associate of Arts degree (A.A.) after this term.

What Do You Need to Complete a Preliminary Transfer Evaluation for Shoop?

- NCAA ID to confirm qualifier/nonqualifier status.
- Transcripts from each institution attended.
- Transferable degree credit evaluation from registrar’s office.
- Majors of interest at the institution.
- Degree audit or “what if” form from each of potential majors.

Here’s What You Have

- Shoop never registered with the NCAA Eligibility Center.
- Official transcripts are in the mail.
- Registrar’s office has done a preliminary transfer-credit evaluation based on unofficial transcripts.
Here’s What You Have

- Evaluation shows:
  - Four full-time terms (2012-13 and 2013-14, with 2014 spring term in progress).
  - 48 transferable credit hours (15 in progress).
  - One math course complete (three credits), zero English and zero science.
  - Eight transferable credit hours labeled “physical education” (all A grades).

Evaluating Shoop’s Eligibility

- Questions for Bylaw 14.5 exceptions:
  - Qualifier or nonqualifier?
  - What does he need to do to meet transferable credit requirements?
    - Any applicable limits on number of transferable credits?
  - Graduation requirements from two-year college.

Assuming Shoop is a Nonqualifier

- What are potential issues with Shoop’s transfer eligibility?
  - Transferable hours.
  - Eight total physical education.
  - 15 of 48 transferable credit hours in progress.
Options for Shoop

- Does PSA still have options regarding meeting transfer eligibility?
  - Summer.
  - Physical education activity credit exceptions.

Getting Closure on Shoop

- Will declare an education major which requires four physical education activity courses.
- Earns his 15 hours spring 2014.
- Completes nine credit hours in the summer with a 2.700 GPA.
  - Six transferable English.
  - Three transferable science.

Shoop’s Final Evaluation: Bylaw 14.5

- Nonqualifier.
- Four full-time semesters.
- 54 transferable (nine transferable hours completed in summer).
- A.A. degree.
- 2.560 GPA in courses regularly transferable.
- Six English, three math and three science.
When Evaluating Transfer, Don’t forget PTD

Shoop has enrolled in four full-time terms.

- In addition to transfer requirements:
  - Six-semester or six-quarter hours of academic credit during the previous term of full-time enrollment;
  - Designate a degree program; and
  - 40% of the course requirements in designated degree program.

Shoop’s Final Evaluation: Bylaw 14.4

- Education major declared (physical education track with required four credits of physical education activity courses).
- Minimum 120 credit hours to graduate.
- 54 transferable and degree applicable = 45%.
- Earned 15 transferable credits in last full-time term (spring 2014).

4-2-4 Transfer Requirements

NOT SURE IF FIRST COACH RAN YOU OFF
OR YOU ARE JUST INDECISIVE
4-2-4 Transfer Requirements - Qualifiers
Bylaw 14.5.6

First four-year institution.
Two-year institution.
Certifying four-year institution.

Graduate. Average of 12 hours per term of attendance at two-year institution. 2.500 GPA. Two physical education activity hours.

One calendar year from first four-year prior to competition.

4-2-4 Transfer Requirements – Not a Qualifier

First four-year institution.
Two-year institution.
Certifying four-year institution.

Graduate. Average of 12 hours per term of attendance at two-year institution. 2.500 GPA. Two physical education activity hours.

One calendar year from first four-year prior to competition.

Six/eight hours transferable English, three/four math, three/four science.

Case Study Fry

Four-year institution:

Earned 17 hours at New York.

Three hours of English and physical science.
Case Study Fry

Two-year institution:
Mars College 2013-14
Earned a total of 33 hours at Mars.
Three hours of English and math.

Case Study Fry

- What are Fry’s remaining requirements?
  - A.A. degree.
  - Determination of transferable hours, needs 24 hours.
  - Determination of transfer GPA.

Case Study Fry

- Qualifier status.
  - If a nonqualifier, would be subject to the core-course standard (English, math and science).
  - Can Fry combine the core courses earned at New York and Mars?
    - Yes.
When Evaluating Transfer, Don’t forget PTD

- Frey has enrolled in four full-time terms.
- In addition to transfer requirements:
  - Six-semester or six-quarter hours of academic credit during the previous term of full-time enrollment;
  - Designate a degree program; and
  - 40% of the course requirements in designated degree program.

Four-Year Transfers

4-4 Transfer.
One-time transfer exception and eligibility for aid.
PTD at previous institution.
One-Time Transfer Exception

- Must have been academically eligible had he or she remained.
- Not required to have fulfilled necessary percentage at the previous institution.
- Is required at certifying institution.

Eligibility for Institutional Athletics Aid

- Must have been academically eligible had he or she remained.
- NCAA Division I Academic Progress Rate driven legislation.
  - Exceptions for nonsponsored at previous institution.
  - Less than 14 days of countable athletically related activities at previous institution.

Do Not Forget Summer Aid Legislation

- Applicable to ALL transfer types.
- Condition (e) to the awarding of athletically related financial aid to PSA to attend summer school prior to initial full-time enrollment at certifying institution.
- Summer coursework is not used for the purpose of completing transfer eligibility requirements.

Bylaw 15.2.8.1.4
**Best Practices**
- Transcripts, transcripts, transcripts.
- Update all 2-4 transfer evaluation forms with science, physical education and GPA.
- Limit offers of aid to transfers until a preliminary evaluation is complete (using transcripts).
- Provide a preliminary transfer evaluation in writing to the coaching staff and the SA.

**Best Practices**
- Complete a final transfer evaluation in writing to the coaching staff and the SA before the SA triggers transfer status to the certifying institution.
- Be aware of the end dates of nontraditional coursework being completed by SA.
  - Should be complete before SA triggers transfer.
- Registrar’s office has access to National Student Clearinghouse to verify prior enrollment at other institutions.
- Get read-only access to institutional database for transfer course equation.

**QUESTIONS?**